

# Business

Associate in Science Degree 2012-2013

Program Requirements.....	30
General Education/MnTC .....	30
<b>TOTAL CREDITS.....</b>	<b>60</b>

## PROGRAM INFORMATION:

This program is designed for possible employment at the associate degree level and for transfer to a bachelor's degree in business, marketing, or management. This AS degree will transfer to Metropolitan State University and Concordia University St Paul. It may transfer in part or in entirety to other baccalaureate institutions. For assistance in program planning, or to explore additional transfer options, students should meet with a counselor or advisor. For additional information, visit our Web site at <http://www.anokaramsey.edu/>.

## PROGRAM GOALS:

Upon completion of a business program at ARCC, students will exhibit proficiency in the following areas of business knowledge:

1. **Critical Thinking:** apply critical thinking skills in the identification, analysis and resolution of business problems;
2. **Interpersonal Communication:** exhibit interpersonal skills and professional attitudes while working with company stakeholders;
3. **Verbal and Written Communication:** express ideas, information, proposals and reactions clearly and professionally, in written and spoken form;
4. **Technology:** demonstrate the ability to utilize current business software programs and information technologies in the creation and distribution of company communications and the creation, analysis, and retrieval of data;
5. **Finance:** apply knowledge of financial concepts used in personal and business environments that leads to appropriate financial decisions;
6. **Ethics:** identify and utilize decision making that is ethical and socially responsible in the workplace;
7. **Business Success:** identify the major factors of competitive success utilized by domestic and global business organizations.

## DEVELOPMENTAL COURSES:

Some students may need preparatory courses in the areas of English, reading, mathematics, or typing/keyboarding. Courses numbered below 1000 will not apply toward this degree.

## COMPLETION REQUIREMENTS:

- A minimum cumulative grade point average (GPA) of 2.0 in courses numbered 1000 or above at ARCC.
- Students who have transferred to ARCC must have a minimum GPA of 2.0 in combined ARCC courses and accepted transfer courses.
- A minimum of **20 semester credits** applied toward the degree must be taken from ARCC. This requirement may be reduced from **20 to 12 semester credits** for students transferring in at least **8 semester credits** from either another MnSCU college or the University of Minnesota.
- Completion of specific degree requirements. Total of 60 credits.

## Program Requirements: 30 credits

- |  |   |
|--|---|
| <input type="checkbox"/> BUS 1101 Introduction to Business .....           | 3 |
| <input type="checkbox"/> BUS 1104 Written Business Communication.....      | 3 |
| <input type="checkbox"/> BUS 1112* Computer Concepts and Applications..... | 3 |
| <input type="checkbox"/> BUS 1125* Financial Accounting.....               | 4 |
| <input type="checkbox"/> BUS 2126* Managerial Accounting .....             | 4 |
| <input type="checkbox"/> BUS 2142 Principles of Marketing .....            | 4 |
| <input type="checkbox"/> BUS 2215 Legal Environment of Business .....      | 3 |
| <input type="checkbox"/> BUS 2244 Principles of Management .....           | 4 |
| <input type="checkbox"/> Business Elective: Select any BUS course.....     | 2 |

## General Education/MnTC Requirements: 30 credits

Complete at least 30 credits in courses from the Minnesota Transfer Curriculum (MnTC), including all courses listed. You must complete at least one course in six of the ten goal areas. One course may satisfy more than one emphasis area, but the course credits may be counted only once.

- |   |   |
|---|---|
| <input type="checkbox"/> 1. <b>Communication</b>                            |   |
| <input type="checkbox"/> ENGL 1121*   | 4 |
| <input type="checkbox"/> CMST 1110, 2215 <i>OR</i> 2220                     | 3 |
| <input type="checkbox"/> 2. <b>Critical Thinking</b>                        |   |
| <input type="checkbox"/> ECON 2206  | 3 |
| <input type="checkbox"/> 3. <b>Natural Science</b>                          |   |
| <input type="checkbox"/> 4. <b>Mathematical/Logical Reasoning</b>           |   |
| <input type="checkbox"/> MATH 1110*   | 3 |
| <input type="checkbox"/> MATH 1200*   | 3 |
| <input type="checkbox"/> 5. <b>History/Social/Behavioral Sciences</b>       |   |
| <input type="checkbox"/> A. ECON 2205                                       | 3 |
| <input type="checkbox"/> B. Also select 1 course in Hist/Pols/Anth/Psyc/Soc |   |
| <i>PSYC 1110 is recommended</i>   |   |
| <input type="checkbox"/> 6. <b>Humanities/Fine Arts</b>                     |   |
| <input type="checkbox"/> 7. <b>Human Diversity</b>                          |   |
| <input type="checkbox"/> 8. <b>Global Perspective</b>                       |   |
| <input type="checkbox"/> 9. <b>Ethical/Civic Responsibility</b>             |   |
| <input type="checkbox"/> 10. <b>People and the Environment</b>              |   |

\* Course has a prerequisite. Prerequisites are listed on the course schedule and in the ARCC Catalog Course Descriptions pages.

**NOTE:** The requirements of this program are subject to change without notice. You are encouraged to contact an academic advisor, Cambridge Campus 763-433-1840 or Coon Rapids Campus 763-433-1240, for course planning assistance and information about transfer credit evaluation.

