

Accounting Practitioner

Associate in Applied Science 2012-2013

Program Requirements.....	45
General Education/MnTC	15
TOTAL CREDITS.....	60

PROGRAM INFORMATION:

This program is designed for students interested in preparing for entry-level positions in accounting. The AAS degree combines general education and business concepts and procedures to fully prepare the graduate for employment. Students can complete the coursework on a full- or part-time basis; however, it is recommended that the degree be completed within four years. Although the program is not intended for transfer to a four-year degree program, most institutions will accept most, if not all of these credits for transfer, though some credits may transfer in as general electives rather than counting towards an accounting or business degree (for example, all of these courses transfer to the First College's individualized program at Metropolitan State University). A student who completes this degree will have met the educational requirements for licensure as a Registered Accounting Practitioner (RAP) in the state of Minnesota and may sit for the RAP exam. An individual must pass the RAP exam and also satisfy a one-year experience requirement to be awarded the RAP license. See an advisor for further information or assistance in planning. For additional information about our business programs, visit our Web site at www.AnokaRamsey.edu.

PROGRAM GOALS:

By completing this program, students will achieve the following learning goals:

1. Prepare journal entries and financial statements,
2. Use critical thinking skills to analyze and solve business problems,
3. Appropriately use technology to solve business problems,
4. Demonstrate knowledge of business law and ethics to direct action in business scenarios,
5. Determine tax treatment of basic individual and business situations, and
6. Demonstrate effective business communication skills.

DEVELOPMENTAL COURSES:

Some students may need preparatory courses in the areas of English, mathematics, or typing/keyboarding. Courses numbered below 1000 will not apply toward this degree.

COMPLETION REQUIREMENTS:

- A minimum of **60 semester credits** in courses numbered 1000 or above.
- A minimum cumulative grade point average (GPA) of 2.0 in courses numbered 1000 or above at ARCC.
- A minimum of **20 semester credits** applied toward the degree must be taken from ARCC. This requirement may be reduced from **20 to 12 semester credits** for students transferring in at least **8 semester credits** from either another MnSCU college or the University of Minnesota.
- Completion of specific degree requirements.

* Course has a prerequisite. Prerequisites are listed on the course schedule and in the ARCC Catalog Course Descriptions pages.

NOTE: The requirements of this program are subject to change without notice. You are encouraged to contact an academic advisor, Cambridge Campus 763-433-1840 or Coon Rapids Campus 763-433-1240, for course planning assistance and information about transfer credit evaluation.

Program Requirements

45 credits

<input type="checkbox"/>	BUS	1104	Written Business Communication	3
<input type="checkbox"/>	BUS	1105	Individual/Corporate Income Tax	3
<input type="checkbox"/>	BUS	1112*	Computer Concepts & Applications	3
<input type="checkbox"/>	BUS	1122	Business Ethics and Social Issues	3
<input type="checkbox"/>	BUS	1125*	Financial Accounting	4
<input type="checkbox"/>	BUS	1130	Accounting Fundamentals.....	1
<input type="checkbox"/>	BUS	1134*	Computerized Accounting	2
<input type="checkbox"/>	BUS	1135*	Payroll Accounting	2
<input type="checkbox"/>	BUS	1140*	Applied Accounting	1
<input type="checkbox"/>	BUS	1143*	Decision-Making Using Excel	3
<input type="checkbox"/>	BUS	2126*	Managerial Accounting	4
<input type="checkbox"/>	BUS	2215	Legal Environment of Business	3
<input type="checkbox"/>	BUS	2233*	Intermediate Accounting	4

Select one of the following:

<input type="checkbox"/>	BUS	1108	Business Math	3
<input type="checkbox"/>	MATH	1110*	Introductory Statistics I.....	3
<input type="checkbox"/>	MATH	1200*	College Algebra I	3

Elective Courses:6

Select any business course(s) from ARCC and/or upper division accounting courses from a 4-year university to meet the 45 credit program requirement.

General Education/MnTC Requirements:

15 credits

Complete a minimum of 15 credits in at least three of the ten goal areas of the Minnesota Transfer Curriculum (MnTC). One course may satisfy more than one emphasis area, but the course credits may be counted only once.

